

# Ashoka Education Foundation

Ashoka Business School

## IQAC Calendar

2023-24

Group	Sr. No.	CR. NO	Particulars	Probable Time line	Accountability	Objective
IQAC	1	6	Review of Academic, Admin, Lib Planning	Jul-23	IQAC Coordinator	Monitoring the Activities.
IQAC	2	6	Review of yearly Committee Distribution & allocation .	Jun-23	IQAC Coordinator	Participative Management Practices .
IQAC	3	6	Faculty Review Meeting regarding Academics & extra curricular	Jun-23	IQAC Coordinator	Faculty Development
IQAC	4	6	Meeting with Criterion Chairpersons	Jun-23	IQAC Coordinator	Monitoring the Criterion work Activities.
IQAC	5	6	Faculty development programs as per New norms of NAAC Guideline-Based on NEP	Jun-23	IQAC Coordinator	To guide the Criteria Leaders
IQAC	6	6	Faculty Induction & Refresher Course	Jun-23	IQAC Coordinator	Faculty Development
IQAC	7	6	Staff Evaluation & Feedback Discussion	Jul-23	Director IQAC Coordinator Academic	Faculty Development
IQAC	8	6	College Development Committee Meeting	Quarterly	Sr. Admin Head	It prepares the overall Development Plan and review quarterly.
IQAC	9	6	IQAC Meeting(July-Nov-Jan-Mar)	Quarterly	IQAC Coordinator	To implement, review and monitor the IQAC guidelines given by NAAC.
IQAC	10	6	Criteria Committee meetings (For AQAR Preparations & document compliance)	Quarterly	IQAC Coordinator	Monitoring the Criterion work Activities.
IQAC	11	6	Analysis Report of feedback from Parents/Employers/Students/Alumni	Semester	IQAC Coordinator	For continual improvement.
IQAC	12	6	AQAR Report 2021-22	Yearly	IQAC Coordinator Criterion Leader	Statutory Compliance
IQAC	13	6	Internal Academic & Administrative Audit	Yearly	IQAC Coordinator	To monitor Academic & Administrative Activities.
IQAC	14	6	NIRF Preparation & Submission	Yearly	IQAC Coordinator Sr. Admin Head	Ranking System Participation
IQAC	15	6	Student Satisfaction Survey & Yearly SSS Report uploading on Website.	Yearly	Dr. Vaibhav Bhalerao Criteria -2	For continual improvement.
IQAC	16	6	Resource Mobilisation for Faculties for Research	Monthly	Admin & Accounts Officer	Faculty assistance to motivate faculties for research
IQAC	17	6	Website Revision	Oct-23	IQAC	For SSR Perspective

IQAC	18	6	NAAC Recommendation Compliance Report	Nov-23	IQAC Coordinator	To check the complaine of IQAC
IQAC	19	6	IIQA Preparation	Dec-23	IQAC	Cycle 2 NAAC
IQAC	20	6	Review of Best Practices 2022-23	Semester	IQAC	To follow and review Best Practices
IQAC	21	6	Annual Award Function (Felicitation of merit Student & Staff)	Yearly	IQAC	Reward management system
IQAC	22	6	Action Taken Report 2023-24	Yearly	IQAC Coordinator	To check the complaine of IQAC
IQAC	23	6	Cycle 2- SSR Preparation	Jan-24	IQAC	Cycle 2 NAAC
IQAC	24	6	IQAC Bulleting-5 Years	Feb-24	IQAC	for NAAC PTV
IQAC	25	6	Internal Academic & Administrative Audit	Feb-24	IQAC Coordinator	To monitor Academic & Administrative Activities.

  
 18/18/23  
**IQAC Coordinator**  
**COORDINATOR**  
 Internal Quality Assurance Cell  
 Ashoka Business School, Nashik

  
 18/18/23  
**Director**  
**DIRECTOR**  
 Ashoka Business School  
 Nashik

