

2022-23

ASHOKABUSINESSSCHOOL

Internal Quality Assurance Cell

Minutes of the Meetings



Staff Meeting

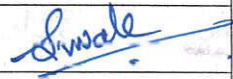
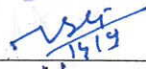


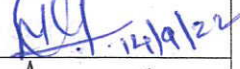
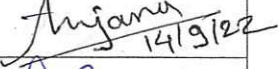



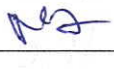
Meeting of staff held on 14/09/2022 at 10:00 a.m/p.m. in the Board Room, Ashoka Business School, Rane Nagar, Nashik.

Subject/Agenda..... I.S.O. Audit, Admission promotion, proposals

..... for 2022-23, Internal Marks compliance status, NAAC

Following members attended the meeting:

CRITERION
Chairpersons
Meeting

Sr. No	Name	Signature
1	Dr. Sarita Dhawale	
2	Dr. Vikas Gaundare	
3	Dr. Vaibhav Bhalerao	
4	CA Vishal Zawar	
5	Mr. Manoj Mahanubhav	
6	Dr. Anjana Bhandari	
7	Dr. Leena Gothe	
8	Dr. C.M. Divrodi	
9	Mr. Vishal Sonkamble	
10	Mr. Nilesh Konde	

-Minutes of the Meeting-

Admin Status - calling to meritorious students pending.....

Aanishkar Status was told by Dr. Vaibhav Sir.....

Admission process was explained by Dr. Vikas G.,
Dr. Vaibhav B.....

Enquiries has to be handled by faculty. The
detail orientation regarding counselling is

given to all the faculties.



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All important components of Admission 2022-23 batch were discussed in detail and responsibility has been shared amongst all the staff.

Dr. Saitra.D suggested to put ERP enquiry form on website to be pop-up to get the data from website hits.

Scholarships (Govt & AEF) policies were explained by Admin and Dr. Vikas.G Sir.

All the queries get solved wrto Adm process.

- proposals need to be prepared by 25th sept for all the evental programs.
 - Microplan preparation by 25th sept 22.
 - Concurrent is top priority for all the faculties & Mr. Manoj. M sir will complete the concurrent process. It shall be finished before 25th sept.
 - Dr. Diwedi sir suggested to keep KRA for each faculty to design proper plan of actions for faculty development program.
- All the above points were agreed by all members.

Minutes are confirmed.

Meeting was Chaired by.....

Swale
15/9/22

Dr. Saitra Dhawale

COORDINATOR

Internal Quality Assurance Cell
Ashoka Business School, Nashik

Ashoka Business School, Nashik

2022-23

IQAC

Meeting Mode: Offline

Venue: Board Room

Date: 21/ 12/2022

Time: 4:30 pm.

Agenda

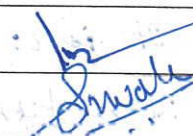
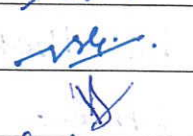
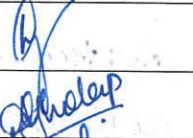
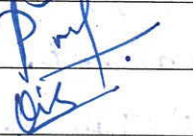
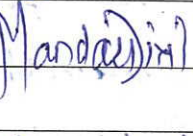
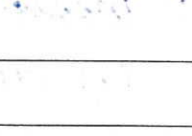

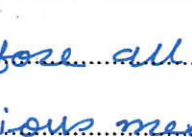
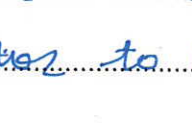
- To review and confirm the minutes of last meeting. ✓ done
- To review IQAC planned activities. (CR-6) ✓
- To review Academic planning & syllabus status. (CR-1) ✓
- Review of Certification Courses for MBA I & II students. (CR-1) ✓
- Review of results of previous year and plan Elite Club Calendar. (CR-2) ✓ - Pending
- Review of exam Dept. & challenges of Exam Dept. (if any) (CR-2) →
- Review of functional MOUs and Collaborations. (CR-3) —
- Research Status of Faculties & students(SRPS) (CR-3) —
- Review of Infrastructure & Lib status. (CR-4) —
- Review of Alumni sessions conducted in 2022-23 by alumni students for current Student & plan for Alumni Meet. (CR-5) -
- Placement status & plan of action for further placements. (CR-5) — ✓
- AQAR status for 2021-22. (CR- 6) ✓
- NIRF Ranking Status (CR-6) ✓
- Review of ISR Activities (CR- 7) ✓
- Any other points if any with the permission of Chairman. ✓

Staff Meeting

Meeting of staff held on 21 /12 /2022 at 04:30 p.m. in the Board Room, Ashoka Business School, Rane Nagar, Nashik.

Subject/Agenda..... IQAC Meeting

Following members attended the meeting:

Sr. No	Name	Signature
1	Dr. Nazendra Telzandhe	
2	Dr. Sarita Bhalwale	
3	Dr. Vikas Gaundaze	
4	Dr. Vaibhav Bhalwale	
5	Dr. Leena Goshe	
6	Ms. Pooja Ghalap	
7	Ms. Pooja Kushare	
8	Ms. Vishakha Shah	
9	Ms. Mandar Dixit	
10		

-Minutes of the Meeting-

- 1) meeting started with welcome note by IQAC coordinator
- 2) criterion wise Review was presented before all the present members after the mom of previous meeting.
- 3) Instructions provided by the Administrator to increase faculty participation in SPPU work.
- 4) hierarchy plan should be effectively made & implemented



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- 5) Approval for certification course should be taken at the earliest.
- 6) Calendar for Elite Club & meeting with students should be scheduled.
- 7) Challenges for exam dept were discussed. The allocation of work should be done properly & to the concern person.
- 8) It is suggested to segregate the MoUs in functional & Non-functional. & separate file for each MoU should be there and all related activities under the same.
- 9) Review of Alumni connect was presented. It was suggested to invite old faculties too for the Alumni meet.
- 10) Two pending FDPs should be conducted at the month of Dec 2022 only.
- 11) ~~meet~~ It was advised to have minimum deviation in activity conduction.
- 12) Dr. Sarita D. expressed the vote of thanks and a meeting is concluded.

Minutes are confirmed.

Meeting was Chaired by...

Dr. Narendra Telesandhe

21/12/22

COORDINATOR

Internal Quality Assurance Cell
Ashoka Business School, Nashik



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Staff Meeting

Meeting of staff held on 15/09/2022 at a.m/p.m. in the Board Room, Ashoka Business School, Rane Nagar, Nashik.

Subject/Agenda Unit Meeting (ABS)

Following members attended the meeting

Sr. No	Name	Signature
1	Dr. Narendra Teleandhe	
2	Dr. Parvita Dhawale	
3	Dr. Vaibhav Bhalerao	
4	Dr. Vikas Gaurandare	
5	Dr. Leena Gorhe	
6	Dr. Vrushali Ahise	
7	Dr. Pooja Ghodap	
8	Dr. Pooja Kushare	
9	Dr. Arjuna Bhandari	
10	Mr. Mandar Dixit	
11	Mr. Vishal Sonkarale	
12	Viswakha Sheh	

-Minutes of the Meeting-

- 1) Meeting initiated by the Director I/c and Agenda is explained.
- 2) Meeting started with previous points discussed earlier.
- 3) About Attending sessions → Leave granting mechanism should be followed strictly. Leave is to be marked. It is to be considered intimated absentee. Total attendance should be 85%. Inspected by the Administrator as per Attendance policy.

4) Activity calendars are made and activities to be conducted as per schedule. Activities to be are not to be overlapped & communicated to all. AISC workshop to be conducted for MBA-I class on 19-21st Apr 2023.

All the activity calendars should be displayed on Notice Board.

5) After class observations sheets to be sent to the Administration for review.

6) Consolidated OAC Report of OAC Activity should be made.

7) Details of Activities in April (till 15th Apr) are presented.

It was suggested to give count of beneficiaries. The planned

activities planned in coming week were presented & discussed.

All activities calendars should be shared to Dr. Pooja G. & to be merged in one by 19th Apr. 2023.

8) Administrators is suggested to have monthly audit of OAC activities.

9) e-bulletin of ABS is to be shared with mgt. & hard copy to be maintained.

10) For promotion - separate meeting will be conducted.

11) Attendance to be monitored strictly, those who have not reported till 15th Apr, those to be not allowed unless parents are called in campus. Minutes are confirmed.

12) Library circulation to be monitored and efforts to be taken for increasing the circulation. Delnet circulation & use must be increased.

13) only few students registered for TC, & the same concern.

Meeting was Chaired by..... is for other classes. This concern is put by Mr. Dixit.

14) Internships for sem II should be started.

15) IV should be planned properly, with consents & planning.

S. Swale

COORDINATOR
 Internal Quality Assurance Cell
 Ashoka Business School, Nashik.