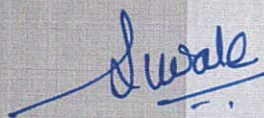


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5.1.3 Capacity building and skills enhancement initiatives taken by the institution

AQAR 2022 - 23



COORDINATOR
Internal Quality Assurance Cell
Ashoka Business School, Nashik.



DIRECTOR
Ashoka Business School
Nashik.

Session on Work etiquettes & Effective communication skill

Name of the Activity : Work etiquettes & effective communication skill
Date : 4th November, 2023
Resource person : Ms. Sejal Sonawane
Brief intro of Resource Person : HR Executive at Samsonite Ltd
Class/classes Involved : MBA II
Venue : ABS, SEMINAR HALL,
Achievements/Benefits :

In today's dynamic business environment, possessing strong work etiquettes and effective communication skills is paramount for success in any management role. A session aimed at management students focused on cultivating these essential attributes to equip them for the challenges of the professional world. The session began with a comprehensive exploration of work etiquettes, emphasizing their significance in fostering a positive work environment. Key points included: Punctuality, Professional Appearance

The second segment of the session delved into honing effective communication skills, recognizing communication as a cornerstone of successful leadership. Key takeaways included: Active Listening, Clarity and Conciseness, Non-Verbal Communication etc.

This session served as a valuable opportunity for participants to gain practical insights and tools that will undoubtedly contribute to their professional development. As they transition from academia to the workforce, these skills will set them apart as adept and agile leaders capable of navigating the complexities of the modern business landscape.



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ASHOKA BUSINESS SCHOOL IS AN ISO 9001:2015 CERTIFIED ORGANIZATION
ASHOKA BUSINESS SCHOOL (NASHIK)

Organizes

Expert Session on
Workplace Etiquettes and
Effective Communication Skills

🕒 Time : 1.30 PM

📅 Date : 4th November 2023

📍 Venue : ABS, Seminar Hall

Resource Person
**Ms. Sejal
Sonawane**
HR Executive,
Samsonite India

Sejal
Ashoka Business School, Nashik | AQAR 2022-23 | Additional Information

COORDINATOR
Internal Quality Assurance Cell
Ashoka Business School, Nashik.

Sejal
DIRECTOR
Ashoka Business School
Nashik.