

**Ashoka Education Foundation
ASHOKA BUSINESS SCHOOL**

REPORT On


MOCK

ANNUAL GENERAL MEETING

Of

VODAFONE IDEA LTD

Ashoka Education Foundations'
ASHOKA BUSINESS SCHOOL
Organising
26th Annual General Meeting of
Vodafone Idea Ltd.
(MOCK)



Location: Ashoka Business School
Zoom Id: 922 7331 1104
Password: AGM

Report Prepared by:

Pooja A Gholap

Mock Annual General Meeting

The innovative idea of conducting an actual Mock, “Annual General Meeting (AGM)” was conceived by our Director, Dr. D M Gujarathi. He has always been keen in bringing new and creative activities for better learning of the students, gives them the corporate insights and helps them develop the critical thinking.

He had in mind that the students must learn about the conduction, process, legal norms and the purpose of the AGM. They must also have a feel of being at those high designations and leading the company in Strategic decision making.

The detail report of the activity is as follow:

Introduction:

An Annual General Meeting (AGM) is held to have an interaction between the management and the shareholders of the company. The Companies Act, 2013 makes it compulsory to hold an annual general meeting to discuss the yearly results, auditor’s appointment and so on. A company should follow the procedures under the Companies Act, 2013 to conduct the AGM.

There is a legal procedure for conduction of these AGMs by various companies. 21 Days before the notice for the same along with the Annual reports must be shared with all the shareholders. Usually, the AGMs were held at the Head office of the company, but Covid proved to be a blessing in disguise when these AGMs went on to the Virtual mode. So, now the shareholders could attend the meetings from any corner of the world because of the pandemic.

So, for the current activity many live AGMs were attended to make it more effective.

Objectives:

- To make students well acquainted with the corporate culture.
- To make them understand the purpose of AGM that is being conducted by the companies.
- To make them aware about the legal norms and conduction of AGM

- To make students aware about the roles and responsibilities of the management of an organisation.

Planning:

The planning & execution of the Annual General Meeting was the most important part for the successful conduction of this activity. It was required to be done with utmost care as the objective was to make students understand the pre preparations and actual conduction of such important meeting as per the legal norms. For execution Director, Dr. D M Gujarathi advised to watch some live AGMs, so that the activity will be conducted as it is usually conducted by the organisations. Hence, under the guidance of Director sir and Venkat Sir the plan for the Mock AGM was discussed and prepared. Venkat sir, helped in understanding the legalities of AGM and also helped in forming the team for this task. The 1st task was to make a team of student co-ordinators, next was to attend a few meetings and understand the technicalities, choose the students for the board members, decide on to the company, have the share holders for the question answer round and last share the documents with the students for pre understanding of the AGM.

Way Of Execution

It is always said, “A goal without a plan is just a Wish”, and so to fulfil the wish and make it see light of the day fully fledged plan was prepared. A team of student co-ordinators was made. The team consisted of the students: Ms Shubhadarshana, who is pursuing Company Secretary, was keen to lead the smooth conduction of this activity along with Ms Lubaina Raja and Mr. Sahil Patil. All the three students along with Mr. Venkat V, Industry mentor and Faculty co-ordinator Ms. Pooja Gholap, attended 5 live Annual General Meetings of the companies named:

- a) REC Ltd.**
- b) Cochin Shipyard Limited**
- c) Vodafone Idea Limited**
- d) NMDC Limited**
- e) Ujjivan Financial Services Limited.**

Vodafone Idea Ltd (V!) was chosen mutually by the team for the Mock AGM. The next task was to have a suitable board. After a long discussion below students were selected to represent the board of V! For mock AGM to be organised by Ashoka Business School:

- ✓ Mr Rishikesh Wagh- Chairman
- ✓ Ms Lubaina Raja- Chief Financial Officer
- ✓ Ms Lekha Rakecha- Chief Executive Officer
- ✓ Ms Umekulsum Shaikh Women Director
- ✓ Mr. Sahil Patil- Non Executive Director.
- ✓ Ms Shubhadarshana Patil- Company Secretary
- ✓ Ms Samruddhi Laddad- Non Executive Director (Audit)
- ✓ Mr. Paritosh Thakur - Auditor.
- ✓ Mr Bhagyesh Balte - Moderator

The three co-ordinators who leaded the activity from the start explained the task very well to the entire team and they all started to work on it with a lot of dedication and hard work. The notice & the annual report of Vodafone Idea Ltd. were shared with the team and all started to work on it. The students started to arrange for the zoom meetings to discuss about the work, they made a separate whatsapp group too for easy interaction among themselves.

Practice:

The team prepared very well and in time and finally the 1st practice meet was taken up on 09th Oct 2021. Mr. Venkat V, Industry mentor, suggested some changes and accordingly students were made to work on the same. In between casual interactions were made with the students, Pooja G, Director Sir and Mr. Venkat to help students wherever they came across any difficulties or needed help. The date of the final “Mock Annual General Meeting” was finalised to be on 23rd Oct 2021. Before that the 2nd and the final practice meet was taken up on 22nd Oct 2021. And to no surprise the team was beautifully prepared and ready to give their best on the final day too. Minor suggestions for improvements were given to the students for the final day and now the excitement for the final meet was double.

Pre AGM:

Hon. Shrikant Shukla sir was invited for the final “Mock AGM” along with Mr. Venkat Venkitachalam by our Director Dr. D M Gujarathi Sir. A detail agenda for the event and so for the meeting was prepared. It is as follow:

AGENDA

Day & Date: Saturday, 23rdOct 2021

Sr. No.	Time	Details
1	11.00 a.m. to 11.05 a.m.	Welcome note (PG)
2	11.05 a.m. to 12.05 p.m.	AGM
3	12.05p.m. to 12.15 p.m.	Address by Hon’ble Shukla Sir
4	12.15 p.m.to 12.30 p.m.	Concluding Remark by Venkat Sir
5	12.30 p.m.to 12. 32 p.m.	Vote of Thanks (By The Director)

AGENDA OF THE ANNUAL GENERAL MEETING

Sr. No.	Details
1	Introduction by the Moderator
2	Introduction about the Company by Chairman
3	Speech by Company Secretary
4	To Discuss Director's Report by Chairman
5	Financial Results addressed by Chief Financial Officer
6	Operations review to be addressed by Chairman
7	Glimpse of Operational Parameters to be given by Chief Executive Officer
8	Awards and Recognition received by Company, to be addressed by Chairman
9	CSR Policy to be given by Company Secretary
10	Question and Answer Round

All the required preparations were made for the smooth functioning. The meeting was to be held in a blended mode. Physical as well as Virtual, some of the students who have completed both the covid vaccine were invited in the institute whereas, the ones who have either taken 1 vaccine or no vaccine were asked to attend it online. The zoom meeting ids were accordingly shared with all the students.

DAY OF AGM

Finally, 23rd Oct 2021, was the day where the hard work and efforts of the team were to be presented in front of all the faculties, management and the students (so called shareholders of the company). The entire meeting went on very professionally and the team of students who represented the board member performed remarkably well. The environment was so professional that it actually gave the resemblance of being at the premises of Vodafone Idea Ltd. All the students did an excellent job and hit the bull's eye.

The meeting was followed by the question by the shareholders (Audience online & offline). The questions were put in and the board answered them very well up to the mark.

Hon. Shrikant Shukla sir was invited on the stage to give his remarks about the meeting, where he really appreciated the idea of conducting such activity. He also said that he now expects much more from the team for bringing in more and more such experiential learning activities in future.

Mr. Venkat Venkitachalam was also called for his take on the meet, as he had been there for the entire preparation journey of this activity. Sir was also delighted with the performance of the team and congratulated the team for their excellent performance. Then he explained in detail the traditional AGMs and the AGMs that went to virtual mode due to covid. He shared many of his experiences regarding the AGMs as he himself has leaded many being on board of the companies. He also explained some legal norms of AGM, some basic technical term that were required to be known by the students. And concluded his address on a happy note with the conduction of the activity as hard work pays off.

Finally, the Vote of Thanks was proposed by our beloved Director Dr. D M Gijarathi Sir, where he mentioned each and every person who contributed to the grand success of the idea

that he once dreamed of. Along with acknowledging all the people involved in the conduction of AGM, he appreciated the efforts and hard work put in by the team.

And the AGM concluded with some photos with the team and the board members along with all the faculties.

Some Glimpses of the AGM:

Practice AGM 1 (9th Oct 2021)



Practice AGM 2



FINAL DAY OF MOCK AGM

23rd October 2021





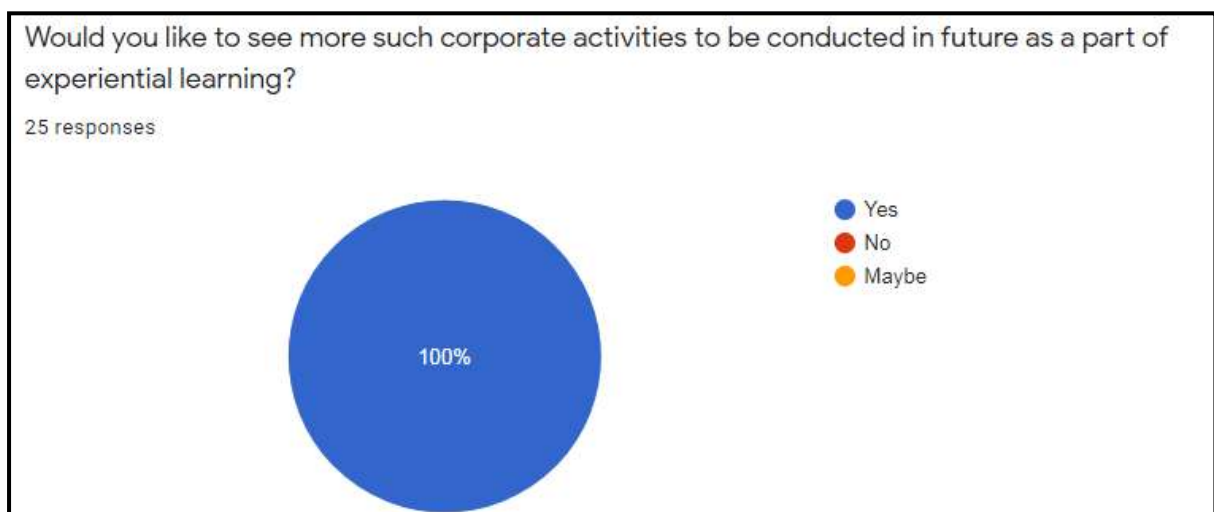
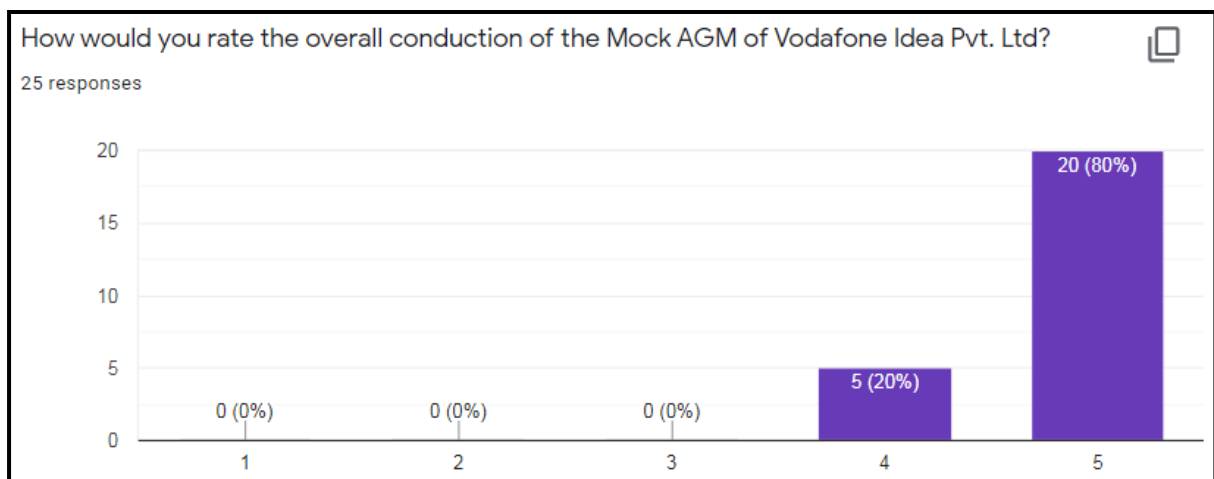
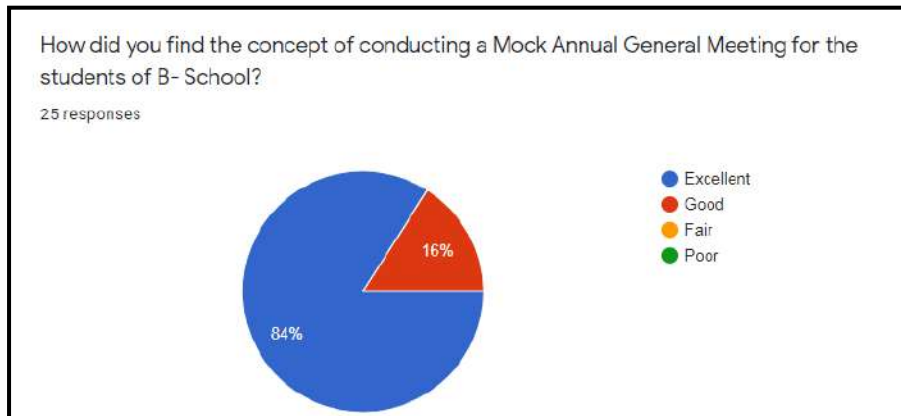


Conclusion:

The meeting was concluded on a very happy and a learning note. The idea of creating a corporate environment at ABS was a grand success. The meeting was on the expectation of Director Sir, who actually wanted the students to know about the AGMs. Students who represented the board had a wonderful experience and gained a lot of confidence to face the audience and learn about the strategic decision making. The students in the audience were now keen to be a part of such activities coming in the near future. It was a best example of what experiential learning is all about at the business schools and the management institutes.

Feedback:

The feedback received from the students was excellent. Some of it is shown below:



Any other feedback you would like to express about the activity that you liked the most or you feel needs an improvement.

25 responses

Excellent work by the team very well done congratulations to all

It was really good

The Activity was wonderfully executed. It was a brilliant experience.

Very Informative & wonderful

Yes

Any other feedback you would like to express about the activity that you liked the most or you feel needs an improvement.

25 responses

It was very wonderful activity. I enjoyed a lot.

No.

Script reading shall be avoided

Excellent work by the team very well done congratulations to all

It was really good

Thank you

Report Prepared by:

Mrs. Pooja Gholap